

IMPLEMENTATION

Identify, track, and manage inmate movements and inmate presence.

WELCOME TO THE **WARRIOR** COMMUNITY.

OBJECTIVE: Your GUARDIAN RFID On boarding and Implementation Team is to maximize your success every step of the way. Our team will guide yours to efficiently and effectively plan, prepare, and execute deployment of your GUARDIAN RFID system. This document discusses the six phases of implementation.



PHASE	PURPOSE	DETAILS	RESPONSIBILITY
1	Implementation Kickoff	<ul style="list-style-type: none"> • Client executes Master System Agreement • GUARDIAN RFID Customer Success Manager (CSM) sends requirements to client's JMS provider • GUARDIAN RFID Works with JMS provider to map housing assignments • GUARDIAN RFID CMS sends requirements to client's Networking Administrator • Client sends list of employee users to GUARDIAN RFID • GUARDIAN RFID CSM drives kick-off call with client • GUARDIAN RFID works with command staff to map tag locations 	GUARDIAN RFID + Facility
2	Software + Network	<ul style="list-style-type: none"> • Client executes Master System Agreement • GUARDIAN RFID Security Specialist creates client cloud account • GUARDIAN RFID Database Administrator creates interface • GUARDIAN RFID CSM grants client access to Cloud application • GUARDIAN RFID Trainer drives pre-training call with client 	GUARDIAN RFID + Facility
3	Hardware Delivery	<ul style="list-style-type: none"> • Client executes Master System Agreement • GUARDIAN RFID Fulfillment Representative ships RFID tags (Hard Tags and inmate wristbands/RFID cards) • GUARDIAN RFID Fulfillment Representative ships RFID readers (SPARTAN and ForceField) • GUARDIAN RFID Fulfillment Representative ships all necessary accessories • GUARDIAN RFID CSM discusses subscription wristband orders with client 	GUARDIAN RFID
4	Quality Assurance	<ul style="list-style-type: none"> • GUARDIAN RFID CSM tests hardware, Wi-Fi, interface and inmate credentials 	GUARDIAN RFID + Facility
5	Training + Go Live	<ul style="list-style-type: none"> • GUARDIAN RFID Trainer works with client to define training agenda, in-person classroom training, and leads in-person shadowing/Go-Live 	GUARDIAN RFID + Facility
6	Post Implementation	<ul style="list-style-type: none"> • GUARDIAN RFID CSM drives follow up every two to four weeks for the first 90 days. 	GUARDIAN RFID + Facility

Questions? Contact your account executive or email support@guardianrfid.com.



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Set a foundational understanding of how your agency will deploy and use GUARDIAN RFID.



PRE-TRAINING

GUARDIAN RFID Pre-Training meetings take place within 2-3 weeks of deployment and allow us to review common policy and procedure questions as they relate to your use of GUARDIAN RFID. These meetings are coordinated via online meeting and/or conference call and generally last 60-90 minutes.

We recommend having administrators and select supervisors present.



ONSITE TRAINING

To maximize efficiency and effectiveness, we'll do our best to accommodate your training needs, including dates and times, once Phases 1 through 5 have been completed. All facility staff who will use GUARDIAN RFID or run reports should be scheduled to attend one of the training sessions. We highly recommend mandatory attendance.

All training classes will be approximately four hours and staff will learn about SPARTAN, including battery life and Wi-Fi sync process and Mobile Command, including all of the modules available for use on SPARTAN. Staff will get a brief overview of the GUARDIAN RFID OnDemand™ reporting and will have demonstrated proficiency by the time class concludes. We strongly advise having an administrator or supervisor that can speak to policy-related questions available in each class.



HARD TAG MOUNTING AND WI-FI INSTALLATION

Please note that HARD TAGS and Wi-Fi installation, configuration, and support, are the responsibility of your detention staff, maintenance and/or IT.

GUARDIAN RFID does not install your HARD TAGS, but we will provide specific recommendations and best practices on placing and mounting your tags.

If you have questions about how to mount your HARD TAGS or best practices for using your HARD TAGS, visit guardianrfid.com.