



We provide **tools** to effectively **manage** your workforce while making **informed** decisions and encouraging **productivity**.

 **Managing the Workforce**

vIDix LABOR *Time & Attendance*

In today's fast-paced world, no one has a moment to spare. Employees do not have time to manually track their worked hours, and supervisors do not have time to manually calculate totals, premiums, or overtime pay.

Our vIDix LABOR Web-Based Time and Attendance solution automates the data collection process while providing the tools and information necessary to proactively manage your workforce. This allows you to better manage labor costs and improve productivity. Save time managing time sheets with a solution smart enough to handle complex pay rules.



COLLECT



MANAGE



PROCESS

01

COLLECT DATA

Increase employee productivity by allowing employees to quickly track their time, request time off and communicate with management.

Accurate Time Records Use vIDix LABOR to collect real time punch data which ensures employees are working the right hours in the right place - and are accurately compensated for their time.

GPS Tracking Stop wondering if an employee clocked in at the right location. The GPS Tracking feature allows users to see where employees are clocking in & out by capturing their punch location. Simply view the location on an employee's timesheet.

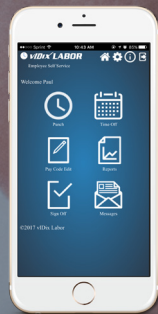
Timesheet Attestation Allow employees to attest to their timesheet, confirming that they agree to the hours worked and reduce compliance risks.

Data Collection Methods

With multiple time collection methods, all employees can easily track their time. Use a combination of methods to collect data fast and accurately.



Collect employee time from a timeclock. Employees can easily clock in at a timeclock using their employee badge (barcode or proximity) using the keypad, or using biometrics (fingerprint authentication). In addition to clocking in, employees can transfer to different labor accounts, activity codes, display last punch and view total hours.



Simplify time and attendance by using mobile devices so you can quickly prepare time sheets for payroll processing. The vIDix LABOR app makes tracking time, requesting time off and running reports easy for employees. Quickly transform any device, phone, tablet or computer into a timeclock.

The Offline Punch App allows employees to clock in & out and make transfers. Once the employee is back online, information is sent to their timesheet.



Employees may easily enter their hours in a spreadsheet format. They are also able to reallocate hours at the end of any time period to more accurately reflect their actual activities. This information will then be sent on to payroll or any other system of record.

02 MANAGE TIME SHEETS

Users can quickly manage employee time sheets using filters and shortcuts, making it easy to address time sheets with exceptions and review hours worked.

Configurable Rules Engine There may be differences in policies among various departments within your organization. Our centralized policy management helps to accurately and consistently apply pay rules to the right group of employees.

Example Pay Rules:

- Overtime - Daily, Weekly, Pay Period, Consecutive Day, Multi-Day, Weighted Average
- Breaks & Meal Deductions
- Shift Differentials
- Job Differentials
- Holidays Worked



One Click Favorites Create easy access to your most commonly used functions. Reporting, exception, payroll processing, and historical reports can be set up as a single click function.

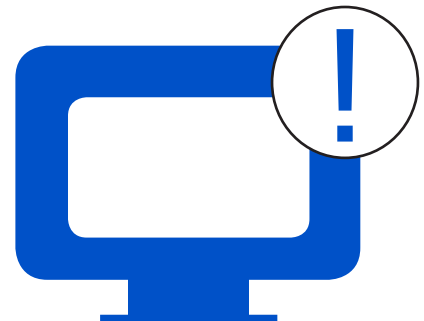
Scheduling vIDix LABOR provides the ability to create multi-week rotating schedules that can be assigned to groups or individual employees. Utilizing the schedules will provide detailed insight into employee absences and allows you to quickly spot negative trends before they affect productivity.

Monday Apr. 11 2016	Tuesday Apr. 12 2016	Wednesday Apr. 13 2016	Thursday Apr. 14 2016	Friday Apr. 15 2016	Saturday Apr. 16 2016
7:30 AM - 6:00 PM	7:30 AM - 6:00 PM	7:30 AM - 6:00 PM	7:30 AM - 6:00 PM	7:30 AM - 6:00 PM	

Alerts & Reminders Never miss unexpected overtime occurrences, late arrivals, Affordable Care Act (ACA) violations or record changes ever again. Receiving alerts and notifications prevents issues that could impact your organization negatively.

Receive notifications on:

- Absences
- Approaching Overtime Limits
- Missing Punches
- Late Arrivals
- Approaching ACA Limits
- Record Changes



03

PROCESS PAYROLL

During and after payroll processing you will have full support in knowing your data has been archived, accessible in a full audit trail and have an extensive report library available.

Payroll Integration Our expertise is integrating vIDix LABOR to your existing payroll system. Integrating systems means data only has to be entered once and cuts down on the steps taken. Overall, payroll processing becomes quick and simple.

On-Demand Reports We have made it easy for you to get the information you need. We offer a wide array of time and attendance reports which empowers you to adjust staffing data and spot trends during the pay period rather than after the fact.

Detailed Audit Trail vIDix LABOR provides a complete audit trail, tracking changes and adjustments to an employee's record. View historical records at your convenience. This provides peace of mind knowing that accurate timekeeping with up-to-date audit trails will keep you in compliance with federal, state, and local labor laws.



Corporate Headquarters

Ban-Koe Companies
9401 James Ave South
Suite 180
Minneapolis, MN 55431
Tel: 952.888.6688
Tol: 800.969.9633
Fax: 952.888.3344
E: sales@bankoe.com





VIDIX LABOR APP

The vDix Labor App empowers employees to submit punches, time-off requests and much more from their mobile device. Providing an employee self-service portal for your on-the-go workers anytime, anywhere.



Collect Time

Employees can clock in & out right from their mobile device. Perform labor transfers and attach activity codes to punches.



Review Activity

Quick access to reports for schedules, worked hours, accrual balances and leave requests.



GPS Tracking

Map the location of where employees are working to ensure they are in the right place. GPS location is captured with punches and labor transfers.



Leave Requests

Empowering employees to submit & manage leave requests from their device, preventing last minute requests and questions.



Approve Timesheet





Employees can easily approve their timesheets on-the-go. After timesheets are approved, managers know employees have agreed to the time worked is accurate.



Offline Mode

Perfect for remote areas, employees can use the Offline Punch App to clock in & out and make labor transfers. Once the employee is back online, information is sent to their timesheet.

VX-TERMINAL COMPARISON

	VX-FACE	VX-15	VX-PRODIGY	VX-MAX
				
Optional Reader Technologies				
Proximity Reader	✓ (Prox)	✓ (Prox, iClass & Mifare)	✓ (Prox, iClass & Mifare)	✓ (Prox, iClass & Mifare)
Magnetic Stripe Reader		✓	✓	✓
Barcode Reader		✓	✓	✓
Biometrics	Facial / Finger Recognition	Finger Recognition		Finger Recognition
Standard Features				
Employee Messages	✓	✓		✓
Display Last Punch	✓	✓		✓
Languages	English	English / Spanish	English	English
Labor Level Transfer	1 Labor Level	1 Labor Level	10 Labor Levels	10 Labor Levels
Punch with Activity Code			✓	✓
View Total Hours			✓	✓
Transfer to USB			✓	✓
Schedule Restrictions				✓
Specifications				
Display/Screen Size	4.3 in Touch Screen	3 in Color TFT LCD Screen	128x32 pixel LCD	128x64 pixel monochrome LCD
Keypad	Touchscreen with 2 function keys	Rugged keypad with 2 function keys	16-key tactile with 2 function keys	20-key tactile with 8 function keys
Enclosure	ABS Plastic	ABS Plastic	High Impact Polymer	Die-Cast Aluminum Housing
Dimensions	7.6" x 6.5" x 4.3"	5.5" x 6.5" x 1.8"	7.25" x 8.40" x 3.80"	8.4" x 8.75" x 3.9"
Biometric Capacity	Face: 1200 2000 Finger:	3000	N/A	1000-9000