



**North Carolina Sheriffs' Association
2024-2025 Technology Procurement Calendar
Bid 25-04-0222**

Program Introduction and Solicitation		
	Start Date	Due Date
Solicitations to Vendors	October 18, 2023	October 18, 2023
Vendor Registration - <i>All bidders must create an account with VendorLink and be listed as a Planholder prior to the bid period opening</i>	October 18, 2023	January 17, 2024
Invitation to Bid Announcement Publication	October 24, 2023	October 24, 2023
NAPC Advertisement	October 24, 2023	October 24, 2023
Newspaper Advertisement	October 24, 2023	October 24, 2023
New/Updated Equipment and Software Review 1		
	Start Date	Due Date
Technology requests due to NCSA - <i>Any items that need to be available to bid for the 2024-2025 contract year.</i>	November 3, 2023	November 3, 2023
First Draft Bid Package available in VendorLink for Vendor Review	November 20, 2023	November 20, 2023
New/Updated Equipment and Software Review 2		
	Start Date	Due Date
Pre-Bid Conference RSVP due to Anna Martin at amartin@ncsheriffs.net - <i>Meeting materials will be emailed to all who RSVP.</i>	December 1, 2023	December 1, 2023
Vendor Responses to First Draft Bid Package due to NCSA - <i>Any additional changes that need to be made to the list of technology that will go out to bid.</i>	December 6, 2023	December 6, 2023
Pre-Bid Conference for all Vendors - <i>Will be held via Zoom.</i>	December 8, 2023 at 2:00 pm EST	December 8, 2023 at 4:00 pm EST
Second Draft Bid Package available in VendorLink for Vendor Review	December 19, 2023	December 19, 2023
Vendor Responses to Second Draft Bid Package due to NCSA - <i>Any additional changes that need to be made to the list of technology that will go out to bid.</i>	January 5, 2024	January 5, 2024
Bid Finalization and Announcement		
	Start Date	Due Date
NCSA Finalizes list of technology eligible to bid.	January 17, 2024	January 17, 2024
Bid Period Open - <i>All bidding must be completed within VendorLink for a bid to be considered .</i>	January 22, 2024	February 22, 2024 at 12 noon EST
Deadline to Submit Bid - <i>All pricing and required documents to be submitted within VendorLink .</i>	February 22, 2024 at 12 noon EST	February 22, 2024 at 12 noon EST
Deadline for 5 Government References to complete NCSA online reference form.	February 22, 2024 at 12 noon EST	February 22, 2024 at 12 noon EST
Bid Tabulation Results Posted by NCSA	February 23, 2024	February 23, 2024 by 5:00 pm EST
Review of Bid Submissions by NCSA	February 23, 2024	March 12, 2024
Intent to Award Published by NCSA and Bidder Review of Award	March 13, 2024	March 13, 2024
Bid Award Announcement and Publication - <i>All awarded contracts go into effect.</i>	March 16, 2024	March 16, 2024