



North Carolina Sheriffs' Association  
Technology Procurement Program  
Bidder Qualification Checklist

*Please answer each of the following questions and include this checklist in your electronic submission.*

- 1) Is your dealership an authorized distributor for all products that are being bid?  
YES                      NO  
Have you included a letter from each manufacturer confirming your authorized status and that your dealership is in good credit standing?  
YES                      NO
  
- 2) Does your dealership have the financial means to successfully handle the contractual obligations for the NCSA contract?  
YES                      NO  
Have you included a banking reference and/or a complete financial statement showing your dealership's financial competency? *(Please note this is required)*  
YES                      NO
  
- 3) Are you aware that the NCSA reserves the right to conduct onsite inspections of your premises, including inventory? An inspection is to confirm your dealership's ability to administer and fulfill contractual requirements, provide replacement parts, and warranty service.  
YES                      NO
  
- 4) Are you aware that the NCSA reserves the right to award this bid in its entirety or in part, and to make any award determined by the NCSA to serve in the best interest of the NCSA?  
YES                      NO
  
- 5) Have you included a company summary outlining your overall operations, administrative capabilities, and customer service competencies? *(Please note this is required)*  
YES                      NO

Name: \_\_\_\_\_

Dealership: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_