



**North Carolina Sheriffs' Association
Fire/EMS/Law Enforcement Specialty Vehicles**

Bidder Qualification Checklist

Please answer each of the following questions and include this checklist in your electronic submission.

- 1) Is your company an authorized distributor for all products that are being bid?
YES NO
Have you included a letter from each manufacturer confirming your authorized status and that your company is in good credit standing?
YES NO

- 2) Does your company have the financial means to successfully handle the contractual obligations for the NCSA contract?
YES NO
Have you included a banking reference and/or a complete financial statement showing your company's financial competency? *(Please note this is required)*
YES NO

- 3) Are you aware that the NCSA reserves the right to conduct on-site inspections of your premises, including inventory? An inspection is to confirm your company's ability to administer and fulfill contractual requirements, provide replacement parts, and warranty service.
YES NO

- 4) Are you aware that the NCSA reserves the right to award this bid in its entirety or in part, and to make any award determined by the NCSA to serve in the best interest of the NCSA?
YES NO

- 5) Have you included a company summary outlining your overall operations, administrative capabilities, and customer service competencies? *(Please note this is required)*
YES NO

Name: _____

Company: _____

Signature: _____

Date: _____