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LAW ENFORCEMENT OFFICERS AND STATE OFFICIALS
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EMAIL TO: All Sheriffs
FROM: Eddie Caldwell
Executive Vice President and General Counsel
North Carolina Sheriffs' Association
SENT: March 30, 2020
SUBJECT: FEMA Reimbursement for Coronavirus Response

Pursuant to Title 42 of the United States Code, sections 5121-5207, eligible emergency protective measures taken to respond to the COVID-19 pandemic at the direction or guidance of public health officials may be reimbursed under Category B of the Federal Emergency Management Agency's (FEMA) "Public Assistance Program."

However, reimbursement is not automatic. As described below, the COUNTY will need to apply for FEMA reimbursement. Sheriffs' offices seeking reimbursement will need to submit reimbursement requests through their COUNTY.

Public Assistance Applicant Briefing Schedule

--- Starts Tuesday, March 31, 2020 ---

For those sheriffs' offices that will be seeking public assistance reimbursement from FEMA, the attached information contains dates for a series of briefings that will provide information on that process. These briefings will be more beneficial to the county and it is **not** necessary that you or your staff attend a briefing. However, we are providing you with this information so you can be prepared and, if necessary, provide this attachment to your county finance officer so he or she can take the necessary steps to ensure the sheriff will be able to submit for FEMA public assistance reimbursement.

How Does the Sheriff Obtain Reimbursement?

Please note that local governments must apply through their respective territorial jurisdictions. This means that for sheriffs' offices, the sheriff will **NOT** apply for reimbursement directly through FEMA. Instead, the county must apply for FEMA reimbursement and sheriffs' offices seeking reimbursement will need to submit reimbursement requests through their county.



100% Membership

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The North Carolina Sheriffs' Association is a Non-Profit, tax exempt organization recognized by the I.R.S.

Therefore, we recommend that sheriffs consult with your county finance officer to ensure that proper registration for public assistance has been completed by the COUNTY and submitted to FEMA. The county finance officer should also be able to give you guidance about how you must document reimbursable expenses for submission to FEMA through the county.

What Activity May Qualify for Reimbursement?

State and local governmental entities, such as sheriffs' offices, are eligible to apply for "Public Assistance" through FEMA for certain emergency protective measures being provided during the coronavirus pandemic. The types of activities and expenses related to the pandemic that may qualify for reimbursement include but are not limited to the following:

- Training specific to the coronavirus pandemic.
- Security and law enforcement.
- Control of immediate threats to public health and safety.
- Purchase and distribution of personal protective equipment (PPE) and hazardous material suits.
- Movement of supplies and persons.
- Disinfection of public facilities.
- Communication of health and safety information to the public.

For sheriffs who would like their staff to become familiar with FEMA's Public Assistance Program, the comprehensive FEMA Public Assistance Program and Policy Guidebook can be accessed at the following link: <https://www.fema.gov/media-library/assets/documents/111781>.

Sheriffs with questions about what specific types of activities and expenses are eligible for reimbursement, including questions about those listed above, should contact the North Carolina Division of Emergency Management "PA Hotline" at PAHotline@ncem.org or 919-825-2548. In the alternative, your local emergency manager can assist with any questions you have regarding the types of activities and expenses that are likely to be reimbursed by FEMA during the coronavirus pandemic.

Thanks...Eddie C.



Edmond W. (Eddie) Caldwell, Jr.

Executive Vice President and General Counsel

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North Carolina Sheriffs' Association

Proudly Serving the Sheriffs and Citizens of North Carolina since 1922



North Carolina Department of Public Safety

Emergency Management

Roy Cooper, Governor
Erik A. Hooks, Secretary

Michael A. Sprayberry, Director

COVID-19 Public Assistance Applicant Briefing Schedule

The NC Division of Emergency Management has scheduled a series of COVID-19 Applicant Briefings over the next two weeks. These briefings will be conducted virtually via WebEx. Two duplicate rounds of Applicant Briefings will be offered during the weeks of March 30 and April 6. After the second round of Applicant Briefings are completed, more will be scheduled as needed. You only need to participate in one briefing. An on-demand briefing will be available after the week of April 6; the on-demand briefing will be posted on the NCEM Public Assistance Webpage at <https://www.ncdps.gov/our-organization/emergency-management/disaster-recovery/public-assistance>.

PLEASE NOTE THAT COMPLETING THE APPLICANT BRIEFING IS NECESSARY TO INITIATE THE FEMA PUBLIC ASSISTANCE REIMBURSEMENT PROCESS. FEMA cannot begin working with you on your Public Assistance reimbursement requests until the you have completed the Applicant Briefing. If you are unable to participate in a virtual briefing, viewing the recorded briefing will satisfy this requirement.

Because the number of individual participants is limited to 1000 per webinar, we ask that you only participate on the date and time scheduled for your NCEM Area. Please see the attached briefing schedule for the list of counties in each NCEM Area – other local governments (such as cities and public schools) and nonprofits should participate in the same webinar scheduled for the county in which you are located. In addition, we ask that you limit the number of WebEx users per organization and suggest that the persons in your organization who are (or will be) primarily responsible for managing your FEMA reimbursement requests participate in the WebEx briefing.

Attached is the NCEM COVID-19 Applicant Briefing schedule. No registration is required. Please see important instructions below:

WebEx Instructions:

Download WebEx Application: If you have never used WebEx before, please download the application prior to your scheduled briefing. This is a link to do so: <https://www.webex.com/downloads.html>

Join the Applicant Briefing: To join the applicant briefing, click on the meeting link (highlighted in yellow on the attached schedule) listed for your NCEM Area on the date and time for that briefing session:

1. You will be directed to WebEx in an internet browser or a desktop application if applicable.
2. A popup will ask for Registrant ID and Password - Follow the link for "Not Registered" (no registration is required)
3. Enter your Name and Email address
4. Click Join
5. If Prompted, the password for all briefings is: NCEM

MAILING ADDRESS:
4236 Mail Service Center
Raleigh, NC 27699-4236
www.ncdps.gov/ncem/



OFFICE LOCATION:
1636 Gold Star Drive
Raleigh, NC 27607
Telephone: (919) 825-2500
Fax: (919) 825-2685

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NCEM Public Assistance Applicant Briefings – Week of March 30

Tuesday March 31, 2020 – Central Branch

Morning Session 10:00 am - Noon

NCEM Areas 6 & 7

Counties: Edgecombe, Franklin, Granville, Halifax, Harnett, Johnston, Nash, Northampton, Person, Vance, Wake, Warren, Wilson

Meeting Link: <https://ncdps.webex.com/ncdps/k2/j.php?MTID=t9afd1a73fd8b10e95bcf74876a01271a>

Afternoon Session 2:00 pm – 4:00 pm

NCEM Areas 8, 9 & 10

Counties: Alamance, Anson, Caswell, Chatham, Davidson, Davie, Durham, Forsyth, Guilford, Lee, Montgomery, Moore, Orange Randolph, Richmond, Rockingham, Scotland, Stokes, Surry, Yadkin

Meeting Link: <https://ncdps.webex.com/ncdps/k2/j.php?MTID=tc7f33f6453c69101f289625de6bcca36>

Wednesday April 1, 2020 – Western Branch

Morning Session 10:00 am - Noon

NCEM Area 13

Counties: Burke, Catawba, Cleveland, Gaston, Lincoln, Mecklenburg, Union

Meeting Link: <https://ncdps.webex.com/ncdps/k2/j.php?MTID=t41f58274e859e9ea4526edd79293210b>

Afternoon Session 2:00 pm – 4:00 pm

NCEM Areas 11, 12, 14 & 15

Counties: Alexander, Allegany, Ashe, Avery, Buncombe, Cabarrus, Caldwell, Cherokee, Clay, Graham, Haywood, Henderson, Iredell, Jackson, Macon, Madison, McDowell, Mitchell, Polk, Rowan, Rutherford, Stanly, Swain, Transylvania, Watauga, Wilkes, Yancey

Meeting Link: <https://ncdps.webex.com/ncdps/k2/j.php?MTID=tb82a9e5542ba8d8f7ee5c26dc9ec7e42>

Thursday April 2, 2020 – Eastern Branch

Morning Session 10:00 am - Noon

NCEM Areas 1, 2 & 3

Counties: Beaufort, Bertie, Camden, Carteret, Chowan, Craven, Currituck, Dare, Gates, Greene, Hertford, Hyde, Lenoir, Martin, Pamlico, Pasquotank, Perquimans, Pitt, Tyrrell, Washington, Wayne

Meeting Link: <https://ncdps.webex.com/ncdps/k2/j.php?MTID=taf47787e32805c74f3f3aa37f99e6d0e>

Afternoon Session 2:00 pm – 4:00 pm

NCEM Areas 4 & 5

Counties: Bladen, Brunswick, Columbus, Cumberland, Duplin, Hoke, Jones, New Hanover, Onslow, Pender, Robeson, Sampson

Meeting Link: <https://ncdps.webex.com/ncdps/k2/j.php?MTID=ta40713c76c4618a0789284bf8e76ec03>

NCEM Public Assistance Applicant Briefings – Week of April 6

(Note: This schedule duplicates the schedule for the Week of March 30)

Tuesday April 7, 2020 – Central Branch

Morning Session 10:00 am - Noon

NCEM Areas 6 & 7

Counties: Edgecombe, Franklin, Granville, Halifax, Harnett, Johnston, Nash, Northampton, Person, Vance, Wake, Warren, Wilson

Meeting Link: <https://ncdps.webex.com/ncdps/k2/j.php?MTID=t9863cf54bd502bdc12d189617870159d>

Afternoon Session 2:00 pm – 4:00 pm

NCEM Areas 8, 9 & 10

Counties: Alamance, Anson, Caswell, Chatham, Davidson, Davie, Durham, Forsyth, Guilford, Lee, Montgomery, Moore, Orange Randolph, Richmond, Rockingham, Scotland, Stokes, Surry, Yadkin

Meeting Link: <https://ncdps.webex.com/ncdps/k2/j.php?MTID=t132fbbc7fd939c3a71c3f5e69b74bbbe>

Wednesday April 8, 2020 – Western Branch

Morning Session 10:00 am - Noon

NCEM Area 13

Counties: Burke, Catawba, Cleveland, Gaston, Lincoln, Mecklenburg, Union

Meeting Link: <https://ncdps.webex.com/ncdps/k2/j.php?MTID=t7515026f53f0aa82189502b231edbc60>

Afternoon Session 2:00 pm – 4:00 pm

NCEM Areas 11, 12, 14 & 15

Counties: Alexander, Allegany, Ashe, Avery, Buncombe, Cabarrus, Caldwell, Cherokee, Clay, Graham, Haywood, Henderson, Iredell, Jackson, Macon, Madison, McDowell, Mitchell, Polk, Rowan, Rutherford, Stanly, Swain, Transylvania, Watauga, Wilkes, Yancey

Meeting Link: <https://ncdps.webex.com/ncdps/k2/j.php?MTID=tdf33d4a342e54553163c6f6d5e72e97c>

Thursday April 9, 2020 – Eastern Branch

Morning Session 10:00 am - Noon

NCEM Areas 1, 2 & 3

Counties: Beaufort, Bertie, Camden, Carteret, Chowan, Craven, Currituck, Dare, Gates, Greene, Hertford, Hyde, Lenoir, Martin, Pamlico, Pasquotank, Perquimans, Pitt, Tyrrell, Washington, Wayne

Meeting Link: <https://ncdps.webex.com/ncdps/k2/j.php?MTID=t8dd65c4707471eb934eb43c2e49dcc68>

Afternoon Session 2:00 pm – 4:00 pm

NCEM Areas 4 & 5

Counties: Bladen, Brunswick, Columbus, Cumberland, Duplin, Hoke, Jones, New Hanover, Onslow, Pender, Robeson, Sampson

Meeting Link: <https://ncdps.webex.com/ncdps/k2/j.php?MTID=tce31127838674ad7ee4e375d8c9bb9fa>