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LAW ENFORCEMENT OFFICERS AND STATE OFFICIALS
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May 30, 2019

Dear North Carolina Vehicle Dealers and Manufacturers,

I hope this letter finds you well. The North Carolina Sheriffs' Association (NCSA) will execute Section 3.8 of the Vehicle Procurement Program's Terms and Conditions (Option to Renew with Price Adjustment) for the 2019-2020 contract year.

All current 19-05-0911 contracts will remain effective until October 1, 2019 with the new rollover contracts becoming effective October 2, 2019. The new contract for 2019-2020 will be published as 19-05-0911R effective October 2, 2019. All current contract holders will continue to hold their current contracts for one additional year. The NCSA staff will update all existing vehicle specifications and price increase requests for the 2020 model year.

According to Section 3.8 of the program's Terms and Conditions, "contracts may be extended for an additional two years, on a year to year basis, if mutually agreed by both parties." Please notify Kaylyn Mitman, Senior Coordinator – Business Development, at 919-459-6471 to let us know if you and your dealership agree to a one-year extension of your current NCSA contract(s).

All current contract holders and manufacturer representatives are required to attend the Pre-Bid Conference that will be held in Raleigh, NC in July. The calendar has been revised and is attached.

We appreciate your support and participation in the association's Vehicle Procurement Program. Please contact Kaylyn regarding any 2020MY changes, including standard, add, and delete options, and price increase requests.

If you have any questions or need additional information on any of the NCSA's Procurement Programs please email me at jbennett@ncsheriffs.net, call at 919-459-8195 or visit us on the web at <https://ncsheriffs.org/procurement>.

Thank you,

Jason D. Bennett
Director - Business Development



100% Membership

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The North Carolina Sheriffs' Association is a Non-Profit, tax exempt organization recognized by the I.R.S.



**North Carolina Sheriffs' Association
 Vehicle Bid 19-05-0911R Calendar – 2019-2020
 Police Rated, Administrative, Sport Utility Vehicles, Vans, Trucks and
 Motorcycles Bid**

Program Introduction and Solicitation		
NCSA Vehicle Bid Item	Start Date	Due Date
Information to all Dealers and Manufacturers	May 30, 2019	May 30, 2019
New/Updated Model Specification Review 1		
NCSA Vehicle Bid Item	Start Date	Due Date
Request for Price Increase due to NCSA	July 22, 2019	July 22, 2019
New/Updated Model Specification Review 2		
NCSA Vehicle Bid Item	Start Date	Due Date
Bid Package to all NCSA Contractors	July 5, 2019	July 5, 2019
Pre-Bid Conference – Chrysler (10:00 am – 3:30 pm)*	July 15, 2019	July 15, 2019
Pre-Bid Conference – Ford (10:00 am – 3:30 pm)*	July 16, 2019	July 16, 2019
Pre-Bid Conference – General Motors (10:00 am – 3:30 pm)*	July 17, 2018	July 17, 2018
Pre-Bid Conference – Daimler (10:00 am – 12:00 pm)*	July 18, 2019	July 18, 2019
Pre-Bid Conference – Toyota (12:30 pm – 4:30 pm)*	July 18, 2019	July 18, 2019
Pre-Bid Conference – All Motorcycle (10:00 am – 12:00 pm)*	July 19, 2019	July 19, 2019
Pre-Bid Conference – Nissan (12:30 pm – 4:30 pm)*	July 19, 2019	July 19, 2019
Deadline to submit "Request for Clarification"	July 26, 2019	July 26, 2019
Bid Finalization and Announcement		
NCSA Vehicle Bid Item	Start Date	Due Date
NCSA Response to Clarifications to Vendors	August 16, 2019	August 16, 2019
Deadline to submit "Request for Clarification"	August 23, 2019	August 23, 2019
NCSA Fleet Advisory Committee in Raleigh (10:00 am – 2:30 pm)*	September 24, 2019	September 24, 2019
Bid Award Announcement and Publication	October 2, 2019	October 2, 2019

* North Carolina Sheriffs' Association

TBD

Raleigh, NC 27607

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