North Carolina Sheriffs' Association
Vehicle Equipment and Upfitting Procurement Program
Bidder Qualification Checklist

Please answer each of the following questions and include this checklist in your VendorLink submission.

1) Is your dealership an authorized distributor for all products that are being bid?
YES ◉ NO ○

Have you uploaded into VendorLink a letter from each manufacturer confirming your authorized status and that your dealership is in good credit standing?
YES ◉ NO ○

2) Does your dealership have the financial means to successfully handle the contractual obligations for the NCSA contract?
YES ◉ NO ○

Have you uploaded a banking reference and/or a complete financial statement showing your dealership's financial competency? *(Please note this is required)*
YES ◉ NO ○

3) Are you aware that the NCSA reserves the right to conduct onsite inspections of your premises, including inventory? An inspection is to confirm your dealership's ability to administer and fulfill contractual requirements, provide replacement parts, and warranty service.
YES ◉ NO ○

4) Are you aware that the NCSA reserves the right to award this bid in its entirety or in part, and to make any award determined by the NCSA to serve in the best interest of the NCSA?
YES ◉ NO ○

5) Have you uploaded a company summary outlining your overall operations, administrative capabilities, and customer service competencies? *(Please note this is required)*
YES ◉ NO ○

Name:_____
Dealership:_____
Signature:_____
Date:_____