



**North Carolina Sheriffs' Association
2023-2024 Vehicle & Motorcycle Procurement Calendar
Bid 22-08-0913RR & Bid 23-09-0912R & Bid 24-10-0912**

Program Introduction and Solicitation		
	Start Date	Due Date
Solicitations to Dealers and Manufacturers	June 9, 2023	June 9, 2023
Vendor Registration - <i>All bidders must create an account with VendorLink prior to the bid period opening.</i>	June 9, 2023	August 18, 2023
Rollover Agreement Provided to Current Bid 22-08-0913R Awarded Dealers	June 9, 2023	June 9, 2023
Rollover Agreement Provided to Current Bid 23-09-0912 Awarded Dealers	June 9, 2023	June 9, 2023
Signed Rollover Agreements due to kmitman@ncsheriffs.net - CURRENT CONTRACTORS ONLY	June 16,2023	June 16,2023
Invitation to Bid Announcement and Publication	June 30, 2023	June 30, 2023
NAPC Advertisement	June 30, 2023	June 30, 2023
Newspaper Advertisement	June 30, 2023	June 30, 2023
New/Updated Model Specification Review 1		
	Start Date	Due Date
New Vehicle/Motorcycle Model Requests due to NCSA - <i>Any new vehicles/motorcycles that need to be available for bidding for the 2023-2024 contract year.</i>	June 23,2023	June 23,2023
Vehicle/Motorcycle Withdraw Requests due to NCSA - <i>Any vehicles/motorcycles that will not be available for bidding for the 2023-2024 contract year.</i>	June 23,2023	June 23,2023
First Draft Bid Package available in VendorLink for Dealer/Manufacturer Review	July 7, 2023	July 7, 2023
Pre-Bid Conference RSVP due to kmitman@ncsheriffs.net	July 12, 2023	July 12, 2023
Dealer/Manufacturer Responses to First Draft Bid Package due to NCSA - <i>Any additional changes that need to be made to the list of vehicles/motorcycles.</i>	July 14, 2023	July 14, 2023
New/Updated Model Specification Review 2		
	Start Date	Due Date
Pre-Bid Conference – Tesla (9:00 am – 10:00 am)*	July 19, 2023	July 19, 2023
Pre-Bid Conference – All Motorcycle (10:30 am – 11:30 am)*	July 19, 2023	July 19, 2023
Pre-Bid Conference – Stellantis (1:00 pm – 2:00 pm)*	July 19, 2023	July 19, 2023
Pre-Bid Conference – Ford (2:30 pm – 3:30 pm)*	July 19, 2023	July 19, 2023
Pre-Bid Conference – General Motors (9:00 am – 10:00 am)*	July 20, 2023	July 20, 2023
Pre-Bid Conference – Toyota (10:30 am – 11:30 am)*	July 20, 2023	July 20, 2023
Pre-Bid Conference – Nissan (1:00 pm – 2:00 pm)*	July 20, 2023	July 20, 2023
Pre-Bid Conference – Mercedes Benz (2:30 pm – 3:30 pm)*	July 20, 2023	July 20, 2023
Second Draft Bid Package available in VendorLink for Dealer/Manufacturer Review	July 27, 2023	July 27, 2023
Dealer/Manufacturer Responses to Second Draft Bid Package due to NCSA - <i>Any additional changes that need to be made to the list of vehicles/motorcycles.</i>	August 3, 2023	August 3, 2023
Bid Finalization and Announcement		
	Start Date	Due Date
NCSA Finalizes List of Vehicles/Motorcycles Eligible for Bidding	August 17, 2023	August 17, 2023
Bid Period Open - <i>All bidding must be completed within VendorLink for a bid to be considered.</i>	August 22, 2023	September 12, 2023 at 12 noon EST
Deadline to Submit Rollover Contract Price Increase Requests & Updated Build Sheets/Option Sheets - CURRENT CONTRACTORS ONLY	August 24, 2023	August 24, 2023
Deadline to Submit Bid - <i>All pricing and required documents to be submitted within VendorLink.</i>	September 12, 2023 at 12 noon EST	September 12, 2023 at 12 noon EST
Bid Tabulation Results Posted by NCSA	September 12, 2023	September 12, 2023 at 5:00 pm EST
Review of Bid Submissions by NCSA	September 13, 2023	September 27, 2023
NCSA Fleet Advisory Committee Meeting (10:00 am – 12:00 pm)**	September 21, 2023	September 21, 2023
Intent to Award Published by NCSA and Bidder Review of Award	September 28, 2023	September 28, 2023
Bid Award Announcement and Publication - <i>All awarded contracts go into effect - Bid 24-10-0912</i>	October 2, 2023	October 2, 2023
All Rollover Contracts go into effect - <i>Bid 22-08-0913RR and Bid 23-09-0912R</i>	October 2, 2023	October 2, 2023

* All Pre-Bid Conferences will be held via Zoom. Meeting materials and log in information will be provided to all who RSVP.

** The NCSA Fleet Advisory Committee Meeting will be held via Zoom.