



**North Carolina Sheriffs' Association**  
**2024-2025 Vehicle & Motorcycle Procurement Calendar**  
**Bid 25-11-0912**

Program Introduction and Solicitation		
	Start Date	Due Date
NCSA Publishes Solicitation for Dealers and Manufacturers	June 7, 2024	June 7, 2024
Vendor Registration - <i>All bidders must create an account with VendorLink prior to the bid period opening.</i>	June 7, 2024	August 21, 2024
NCSA Publishes Invitation to Bid Announcement and Publication	June 21, 2024	June 21, 2024
NCSA Publishes NAPC Advertisement	June 21, 2024	June 21, 2024
NCSA Publishes Newspaper Advertisement	June 21, 2024	June 21, 2024
New/Updated Model Specification Review 1		
	Start Date	Due Date
Vehicle/Motorcycle Model Requests due to NCSA (kmitman@ncsheriffs.net) - <i>Any vehicles/motorcycles that need to be available for bidding for the 2024-2025 contract year.</i>	June 25, 2024	June 25, 2024
NCSA Publishes First Draft Bid Package in VendorLink for Dealer/Manufacturer Review.	July 9, 2024	July 9, 2024
Deadline for Dealers/Manufacturers to submit the Pre-Bid Conference RSVP to kmitman@ncsheriffs.net	July 14, 2024	July 14, 2024
Deadline for Dealers/Manufacturers to Respond to the NCSA (kmitman@ncsheriffs.net) regarding the First Draft Bid Package - <i>Any additional changes that need to be made to the list of vehicles/motorcycles that will go out to bid.</i>	July 16, 2024	July 16, 2024
New/Updated Model Specification Review 2		
	Start Date	Due Date
Pre-Bid Conference (Zoom) – <b>Tesla</b> (9:00 am – 10:00 am)*	July 23, 2024	July 23, 2024
Pre-Bid Conference (Zoom) – <b>All Motorcycle</b> (10:30 am – 11:30 am)*	July 23, 2024	July 23, 2024
Pre-Bid Conference (Raleigh, NC) – <b>Stellantis</b> (2:00 pm – 4:00 pm)*	July 23, 2024	July 23, 2024
Pre-Bid Conference (Raleigh, NC) – <b>Toyota</b> (9:00 am – 10:00 am)*	July 24, 2024	July 24, 2024
Pre-Bid Conference (Raleigh, NC) – <b>Nissan</b> (11:00 am – 12:00 pm)*	July 24, 2024	July 24, 2024
Pre-Bid Conference (Raleigh, NC) – <b>Mercedes Benz</b> (2:00 pm – 3:00 pm)*	July 24, 2024	July 24, 2024
Pre-Bid Conference (Raleigh, NC) – <b>Ford</b> (9:00 am – 11:00 am)*	July 25, 2024	July 25, 2024
Pre-Bid Conference (Raleigh, NC) – <b>General Motors</b> (2:00 pm – 4:00 pm)*	July 25, 2024	July 25, 2024
NCSA Publishes Second Draft Bid Package in VendorLink for Dealer/Manufacturer Review.	July 31, 2024	July 31, 2024
Deadline for Dealers/Manufacturers to Respond to the NCSA (kmitman@ncsheriffs.net) regarding the Second Draft Bid Package - <i>Any additional changes that need to be made to the list of vehicles/motorcycles that will go out to bid.</i>	August 7, 2024	August 7, 2024
Bid Finalization and Announcement		
	Start Date	Due Date
NCSA Finalizes List of Vehicles/Motorcycles Eligible for Bidding.	August 19, 2024	August 19, 2024
Bid Period Open - <i>All bidding must be completed within VendorLink for a bid to be considered.</i>	August 22, 2024	September 12, 2024 at 12 noon EST
Deadline for Dealers to Submit Bid Package - <i>All pricing and required documents to be submitted within VendorLink.</i>	September 12, 2024 at 12 noon EST	September 12, 2024 at 12 noon EST
Deadline for 5 Government References to complete NCSA online Government Reference Form for all Dealers Bidding.	September 12, 2024 at 12 noon EST	September 12, 2024 at 12 noon EST
NCSA Publishes Bid Tabulation Results.	September 13, 2024	September 13, 2024 by 5:00 pm EST
NCSA Review of Bid Submissions.	September 13, 2024	September 26, 2024
NCSA Fleet Advisory Committee Meeting (10:00 am – 12:00 pm) - <i>Zoom</i>	September 20, 2024	September 20, 2024
NCSA Publishes Intent to Award/Bidder Review of Award.	September 27, 2024	September 27, 2024
NCSA Announces and Publishes Official Bid Award - <i>All awarded contracts go into effect.</i>	October 2, 2024	October 2, 2024

**\* Meeting Locations:**

- **Stellantis, Toyota, Nissan, Mercedes-Benz:** Quorum Center (323 West Jones Street, Raleigh, NC 27603) in Salon B (Lobby Level of the Quorum Center)
- **Ford, General Motors:** The Junior League of Raleigh (711 Hillsborough Street, Raleigh, NC 27603) in the Boardroom.